to set up a database to use in the field of civil work, and it needs the availability of technological equipment and devices, and making use of experts in the field of information technology.

(E) Findings on the importance of capacity building for non-governmental organizations:

The results of the study indicated that building the organizational capacities is important to the non-governmental organizations and ranked as follows:

1- It improves the expertise of personnel of the organization.

2- It increases the administrative and organizational skills.

3- It helps more effective relationships with community stakeholders.

4- It continues to provide services and developmental projects.

5- It improves the level of quality of services provided by the organizations.

6- It improves the level of the organizational culture of staff of the organization.
and external sources of funding, making use of donors to finance its projects, recruiting the financial resources according to its aims and urgent priorities, providing accurate information about the financial needs of the association, making use of information technology in developing the sources of the association. They also need attention to the oversight, audit, and assessment of the financial resources, attention to projects and periodic campaigns to collect money, and using experts in the mobilization of resources and writing proposals to obtain financial support for the non governmental organization.

(C) The requirements needed to build the strategic planning capacity of the non governmental organization.

To build its strategic planning capacity, the non governmental organizations need; the availability of accurate information, data and statistics from both the association and the local community. Also, the non governmental organizations need; phrasing a message to achieve, using experts to set up and design the strategic plan, having a future vision for projects and services of the non governmental organization. Furthermore, they need to make use of the information technology in planning for the organization. The plan set up by the non governmental organization must consider both the financial and human sources. Also, the availability of internal unit responsible for strategic planning is important.

(D) The requirements needed to build the non governmental organization's information and communication capacity.

The conclusions of the study indicated that the requirements needed to build the non governmental organization's information and communication capacity are; using recent and available mass media to teach society the objectives and activities of the non governmental organization, using an effective communication system allows the interaction and flow of information among the staff of the organization, and establishing a media within the organization to be responsible for organizing communications and information necessary for the organization. Also, the non governmental organization needs;
(B) Human field: was identified through a comprehensive inventory of the selected association board members which had reached (235) associations. A questionnaire has been applied to (187) associations who brought back the forms.

(C) The time field: the period of the study is from 21/11/2006 to 6/9/2008.

(6)- Study's Conclusions:

The general conclusions of the study indicated that there are some needs and requirements which are necessary for the non governmental organizations to build its organizational capacity. These requirements are the following:

(A) The requirements necessary for building the training capacity of the non governmental organization:

The results of the study indicated that the non governmental organizations have some requirements necessary for building its training capacity such as: setting up an internal unit responsible for training, developing a strategic plan for the training programs that the association needs, and using experts, specialists and academic organizations to work out and design training programs for the organization.

Moreover, the staff of the non governmental organization lacks courses necessary to build their training capacity such as: courses of; Strategic planning for the organization's programs, mobilizing and developing resources, courses in how to use technology and management skills, and courses in how to manage projects and developmental programs and in how to configure networks and manage crisis.

(B) The requirements necessary to build the financing capacity of the non governmental organizations:

The general results of the study indicated that the non governmental organizations have some requirements necessary to build its financing capacity such as; identifying the domestic
(3) Study's Questions:
The current study comes out of a key question:

What are the requirements of building the organizational capacity of the non-governmental organization's in Fayoum?

This main question leads to some sub-questions:

What are the requirements of building the training capacity of the training organization's in Fayoum?

What are the requirements of building the financing capacity of the training organization's in Fayoum?

What are the requirements of building the information and communication capacity of the training organization's in Fayoum?

What are the requirements of building strategic planning capacity of the non-governmental organization's in Fayoum?

What are the requirements of building the organizational capacity of the non-governmental organization's in Fayoum?

4- Study's Concepts:

A-Requirements.

B-Non governmental organizations.

C-Institutional capacity Building.

5- Study's formal Procedures:

(1) Study's Type: descriptive, analytical study.

(2) Study's Method: social survey method.

(3) Study's Tools: a questionnaire (to collect data on the requirements of the non-governmental organizations to build its organizational capacity).

(4) Study's Fields:

(A) Local field: the study was conducted on a random sample of civil associations in Fayoum.
to support and enhance the non governmental organizations and to increase its ability to meet the needs of the community and the continuity and sustainability of these organizations.

From this point of view, this study seeks the activation the role of the non governmental organizations through determining the requirements of the organizational capacity building of the non governmental organizations "as a step to build the capacity of these organizations and to activate its role after achieving these requirements and making them available to the non governmental organizations by different organizations.

The current study has applied this concept on the non governmental organizations in Fayoum according to the very need of the community to these organizations' roles, as well as the sufferings of these organizations of administrative, financial and human problems on hinders its role in community service

(2) Study's Objectives:

The objectives of the study come from one main objective:

"Determining the requirements of the non- governmental organizations which are necessary to build its institutional capacity"

This main objective can be achieved through some sub-objectives which are:

A-Determining the requirements for building training capacity of the non- governmental organizations.

B-Determining the requirements of building financing capacity of the non- governmental organizations.

C-Determining the requirements of building the information and communication capacity of the non- governmental organizations.

D-Determining the requirements of building strategic planning capacity of the non- governmental organizations.

E-Determining the Importance of institutional capacity building for non- governmental organizations.
(1) Study's Problem:

There is no doubt that the non governmental organizations are the first partner of the government in achieving the development and its aims. They play social roles which the government may not be able to play, which means that the relationship between the country and the society is a cooperative, integrated relationship in developing the economical and social positions of the societies and in keeping the resources and capacities that enables the forthcoming generations to live a better life.

Nevertheless, the non governmental organization organizations or known as "civil sector" in Egypt haven't developed completely against the issues of development, as its role is still confined to offering aids to the poor. This role is still connected to the groups capable of donations and grants. This is what made these organizations lose their role in the development and helping the government serving the community effectively.

As part of caring about the non governmental organizations in the world and the Arab world especially in Egypt, there are many organizations, research centers and others interested in the non-governmental organizations, who demands activating and developing the role of these organizations in both human and organizational resources.

The social work in general is considered one of the careers that care about the non governmental organizations, as it is an organizational career. The non governmental organizations are one of the important systems and organizations that organize the society and in which the social worker practices his job and authority as a social organizer works with the society and on its development.

The organizational capacity building process is considered one of the recent concepts related to the non governmental organizations since its inception, and that aims in the first place