



**General Information Booklet Of The**  
**Third- country training programs**  
**On**  
**The Third Training Workshop**  
**“Prevention of Hospital Infections from A T Z”**  
**For Middle East**  
**(P H I)**

**17<sup>th</sup> November \_ 23<sup>th</sup> December 2019**

Organized By

**Fayoum University**

Fayoum –Egypt

**In Collaboration With**

**Japan International Cooperation Agency (JICA)**

**November 2019**

## **Contents**

<b>I. COURSE OUTLINE</b>	
I.1. Course Title	3
I.2. Duration of the course	3
I.3. Invited countries	3
I.4. Number of participants	3
I.5. Training Needs	3
I.6. Objectives of the course	3
I.7. Methodology	4
I.8. Tentative Curriculum	4
I.9. Training Institution	5
I.10. Completion Certificate	5
<b>II. CONDITION OF THE APPLICATION</b>	5
II.1. Qualification of Applicants	6
II.2. Facilities and Institution used for the course	6
II.3. Procedure for Application	6
<b>III. ALLOWANCES &amp; EXPENSES</b>	6
<b>IV. ACCOMMODATION</b>	6
<b>VI. REGULATIONS</b>	6
<b>V. RECREATIONAL ACTIVITY</b>	7
<b>VII. PRE-DEPARTURE INSTRUCTIONS</b>	7
<b>VIII. CORRESPONDENCE</b>	8
<b>IX. APPLICATION FORMAT</b>	9

## **COURSE OUTLINE**

### **11 1 Course Title:**

The Second Training Workshop On

'PREVENTION OF HOSPITAL INFECTIONS FROM A TO Z FOR MIDDLE EAST COUNTRIES'

### **12 2 Duration of the course:**

November 3rd to December 9th 2019

### **13 3 Invited Countries:**

The Governments of the following countries will be invited to apply by nominating their applicants for the course: Tunisia, Iraq, Morocco, Algeria, Jordan, Lebanon, Palestine, Sudan, Yemen and others.

### **1. 4. Number of Participants:**

The number of participants from the invited countries shall not exceed fourteen in addition to three Egyptian participants . Each country is invited to apply for five nominees.

### **15 5 Training Needs :**

Training in the field of cross hospital infection is a pressing need in our region. Many countries in the Middle East suffer from high prevalence of nosocomial infections which can be prevented by simple measures . In Middle-East countries, there is matching of standards regarding the health facilities and application of rules to control hospital-acquired infections. There are definite needs to increase the awareness, improve the applications, practices and develop better hospital design and policies; this course is a tool toward this enhancement.

### **16 6 Objectives of the course Overall Goal**

To promote knowledge and excellence in the practice of infection surveillance, prevention and control in Middle East countries.

### **Direct Objective of the course**

- To follow the infection control guidelines during design, construction and renovation of health care facilities.
- To be the core of infection control team who establish and monitor infection control program

- To train other hospital staff on infection prevention and control standards.

### **Expected Outputs**

- To understand the basic concepts and infection control guidelines applied during design, construction and renovation of health care facilities,
- To plan and implement infection control program,
- To perform surveillance studies, use a systematic approach for data collection, recording, analysis and interpretation
- To conduct educational and training programs for hospital workforce,
- To develop infection control policies and procedure,
- To conduct evidence based infection control guidelines for specific patient care settings, risky procedures, and common hospital acquired infections.
- To manage health-care waste as an integral part of hospital hygiene and infection control.

### **I. 7 . Methodology used in conducting the Workshop:**

The workshop will be conducted in the form of Modules. Each module will start with Lecture(s) (L) introducing the outlines regarding the stipulated topics in each module; followed by some Practices (P), Group studies (G) and Field trips (F).

### **1. 8. Tentative Curriculum of the first Workshop:**

The participant of each country will be asked to present a report of infection control situation in his/her country. Also each participant will be asked to summarize and discuss his/her experience in each item of the curriculum with other participants.

*A tentative curriculum will be covered by the following modules:*

#### **Module I: Design and construction of health care facilities: An Infection control practice**

Critical consideration in the design and construction of hospitals according to infection control guidelines will be fulfilled as well as risk assessment.

#### **Module II: Waste Management**

The training session introduces participants to key elements of the Waste Management Program; hazardous waste disposal (chemicals, biohazard, radioactive, and sharps wastes).

#### **Module III: Risk Assessment and Environmental safety**

The training sessions introduce participants to build safe working environment and assess infection risks to different techniques and sets the best protocol for their prevention.

**Module IV: Application of Infection Control measures in high occasions** including Intensive care unit & neonatal ICU, Operation Room, Central sterilization Unit , Dental

Clinic, Emergency room, Dialysis unit , Endoscopy Unit, Pharmacy, Laundry, Kitchen, Laboratory

**Module V: Surveillance of Hospital Infections and antibiotic policy setting Module VI:**

**Presentation skills and TOT**

**FIELD TRIPS ( F)**

Field studies aim to acquaint participants with the different ways to apply infection control measures according to available resources.

**GROUP STUDY & PRESENTATION OF REPORT (R)**

Each participant(s) from the invited countries will present a comprehensive report on the activities he/ she is currently taking at home ; and to give a briefing of the status and the problems faced by their health care facilities emphasizing the means through which the course may help in improving conditions of his/ her activities. Each participant(s) will also present a country report about the situation of infection prevention and control in their countries.

**I. 9 . Training Institution:**

Faculty of Medicine, Fayoum University . **I. 10 .**

**Completion Certificate:**

Participants who have successfully completed the course will be awarded a certificate of attendance the course.

## **II. CONDITION OF APPLICATION**

### **III . QUALIFICATION OF APPLICANTS**

Applicants for the Course are:

1. To be nominated by their respective Governments in accordance with the procedure stipulated in II. 3. below,
2. To be presently engaged in Infection control job as Infection control doctor, nurse or trainer in this field who can efficiently transfer the experience acquired in this course to healthcare staff in his/ her country. Managerial team of the nominee's hospital is also welcome to apply to the workshop to work hand in hand with the infection control team when they return back to their country.
3. To have a good command of spoken and written English,
4. To be between thirty (30) and fifty (50) years of age with at least one year ' practical experience,
5. To be a citizen of the nominating country, and
6. To be in good health, both physically and mentally, to complete the Course.

## **II2 . FACILITIES AND INSTITUTIONS USED FOR THE COURSE**

The Course will be conducted at the Fayoum University (FOM), Fayoum, Egypt.

## **II3 . PROCEDURE OF APPLICATION**

- A. The Government applying for the course is requested to forward five (5) copies of the prescribed application form for each nominee to the Government of the Arab Republic of Egypt through diplomatic channels not later than thirty (30) days before the commencement of the Course,
- B. The Government of the Arab Republic of Egypt will inform the applying Governments through diplomatic channels whether or not the applicant(s) is/ are accepted to the Course not later than fifteen (15) days before the commencement of the Course

## **III. ALLOWANCES & EXPENSES**

The following allowances and expenses will be covered (not for Egyptians):

- A. Return air-ticket (economy-class fare) between international airport of the country of residence of accepted participant and Cairo International airport. Two way free transportation from Cairo airport to Fayoum.
- B. Living Allowance (Per -diem): 150 LE/day
- C. Shipping Allowance : 500 LE
- D. Free medical care for participants who may become ill after arrival to Egypt (costs related to pre-existing illness, pregnancy or dental treatment is not included).
- E. Life insurance will be provided from arrival to departure from Egypt (the traveling time outside Egypt is not included)

## **IV. ACCOMMODATION**

Free Accommodation will be valid during the course, including the recreational activities and field trips (not for Egyptians).

## **V. REGULATIONS**

Participants are required to:

1. Observe strictly the course schedule,
2. Not to extend the training period,
3. Not to leave Egypt during the course (Not to return to their country or go to another country except for the case of humanity),
4. Not to bring any member of their family,
5. Return to their home country on completion of the course, according to the trip schedule designated by the course organizers,

6. Carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Egyptian Government in respect of the training,
7. Observe the rules and regulations of the training institutions or establishment in which participants undertake study or training,
8. Refrain from engaging in political activities, or any form of employment for profit or gain.
9. Discontinue the course, should he/ she fall seriously ill and considered unable to continue the training or commit an import act.

## **VI. RECREATIONAL & SOCIAL ACTIVITIES**

The weekends of the Course duration will be assigned for scheduled cultural visits to important monuments in Giza, Cairo and Fayoum including Pyramids, Sphinx, the Egyptian Museum and/ or others.

## **VII. PRE- DEPARTURE INSTRUCTION & GENERAL ORIENTATION**

- 1- **Pre-departure instructions for the participants:** Participants are requested to report in person to the Egyptian diplomatic mission in their own country in order to complete the necessary procedures and obtain pre - departure instructions.
- 2- **Visa:** Before leaving country of residence, participants should obtain a visa for entry to Egypt. Visas will be issued by the Egyptian diplomatic missions in their country.
- 3- **Air-ticket:**
  - Participants are requested to arrive in and to leave Egypt on the dates designated for the course.
  - The dates will be finally confirmed by the air - tickets sent to the participants through the travel agency.
  - JICA office in the participants' country will help with flight confirmation and details.
  - All flight routes included in the provided air - tickets are Final.
- 4- **Photographs:** For administrative purposes, participants are requested to bring along with them to Egypt three (3) copies of a recent photograph (passport size).
- 5- **Airport:** At Cairo International Airport , a course assistant will be present to meet and assist the participant, and to arrange his/ her transportation from Cairo to Fayoum (95 km).
- 6- **Incidental Expenses:** Participants are advised to carry some cash in US dollars for incidental expenses during their trip to Egypt and upon their arrival.

**7-Climate:** Weather in Egypt in November is very pleasant and a highly recommended time to come and visit Egypt. Average temperature during the day is 25 degrees and a low of 14 degrees at night.

**8-Currency:** according to rate

**9-Working days:** The official day off in Egypt is Friday; however, many institutions and governmental offices including banks are closed on Friday and Saturday.

## VIII. CORRESPONDENCE

**For inquires and further information, please contact JICA office. Further, address correspondence to:**

➤ **Dr. Rasha Bassyouni, M. D.**  
**Course Director,**  
**Professor of Infection control, Medical Microbiology & Immunology Department, Faculty of Medicine, Fayoum University**  
**Fayoum, EGYPT.**  
**Tel: + 20-84-6336587 /+20-122 -3640107 ( MB)**  
**Fax: + 20 -84- 63365283**  
**E-Mail: [rhb00@fayoum.edu.eg](mailto:rhb00@fayoum.edu.eg)**  
**[rashabassyoni@yahoo.com](mailto:rashabassyoni@yahoo.com)**





Fax:.....

**12. EDUCATIONAL RECORD:**

Institute	Location	Attended From - To	Degree	Fields of Study
1.				
2.				
3.				

**13. EMPLOYMENT RECORD :**

**131 1 Present Post:**

Name of organization:

Address of Organization:

Your Current position:

From:

To:

**132 2 Previous Post:**

Name of Organization:

Address of Organization:

Your position:

From:

To:

**133 3 Describe briefly the work of your organization and the service it provides.**

.....  
.....  
.....

**134 4 Describe your own job.**

.....  
.....  
.....

**135 5 Explain how the proposed training will be of benefit to you in the work you will be doing on your return.**

.....  
.....  
.....

**14. The EXPERIENCES**

.....  
.....  
.....

*Please send a copy to:*  
**Dr. Rasha Bassyouni, M. D.**  
**Course Director,**  
**Professor of Infection control, Medical Microbiology & Immunology**  
**Department, Faculty of Medicine, Fayoum University**  
**Fayoum, EGYPT.**  
**Tel: + 20 -84-6336587 /+20-122 -3640107 ( MB)**  
**Fax: + 20 -84- 63365283**  
**E-Mail: [rhb00@fayoum.edu.eg](mailto:rhb00@fayoum.edu.eg)**  
**[rashabassyoni@yahoo.com](mailto:rashabassyoni@yahoo.com)**

CUT  
HERE



**PREVENTION OF HOSPITAL INFECTIONS FROM A TO Z – FOR  
MIDDLE EAST COUNTRIES**

**November 2019**

**Part II**

*(To be completed by nominee)*

I, ..... of .....

*(Name of nominee)*

*(Country)*

I Certify that the statement made by me in this form is true, complete and correct to the best of my belief, and undertake to follow all the regulations included in the General Information of the Course.

....., 2019

*(Signature of nominee- Date)*

CUT  
HERE

**PREVENTION OF HOSPITAL INFECTIONS FROM A TO Z – FOR  
MIDDLE EAST COUNTRIES  
November 2019  
PART III**

*(To be completed by an authorized official of the nominating Government)*

**1. OFFICIAL NOMINATION**

On behalf of the Government of ....., I certify that:

- A. I have examined the educational, professional or other certificates quoted by the nominee in **Part I** of this form and I am satisfied that they are authentic and relate to the nominee.
- B. I have examined the medical certificate produced by the nominee which states that he is medically fit and free from any infectious disease and with regard to his physical and mental history there is no reason to suppose that the nominee is other than fit to undertake the journey to EGYPT and to remain under training in that country.
- C. The nominee has knowledge of spoken and written English sufficient to enable him to follow the course of training for which he is being nominated, and that he can converse easily on every day matter.

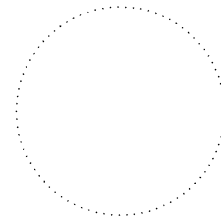
I nominate him accordingly on behalf of the Government of

.....

Signature:.....

Position:.....

Date:.....



Official Stamp

Organization:.....

**2. CORRESPONDENCE:** *(Please indicates person and address to which any correspondence regarding this form can be addressed.)*

.....

.....

HERE  
CUT

