

موضوع (١٥)

ترجمة مختصرة لأهم ما ورد بالدليل الإرشادي لبرنامج المنح الدراسية الفرانكفونية

لعام ٢٠١٥/٢٠١٦

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أولاً : خلفية عامة:

أنشئ برنامج المنح الدراسية الفرانكفونية عام ١٩٨٦ من أجل استفادة للبلدان النامية الاعضاء في منظمة الفرانكفونية ومن بينها مصر .

يهدف البرنامج إلى:

- \* بناء القدرات المؤسسية للدول الشريكة المستفيدة.
- \* تنمية المعرفة والمهارات المهنية لمتلقى المنحة وتنمية المهارات بين النساء في مؤسسات الدول المتلقية لمنحة الفرانكفونية.
- \* خلق تكامل فعال بين متلقى المنحة مع مؤسساتهم الشريكة لنقل خبراتهم ومهاراتهم.

يقدم البرنامج عدد من المنح وهي:

- منح الدكتوراه (٤ أعوام)
- منح الماجستير (٢ عام)
- منح الدبلوم التخصصي (عام واحد)
- منحة أبحاث ما بعد الدكتوراه (عام واحد)
- منح للتدريب التقني والمهني (٢ عام)

- تقدر الحصة السنوية لمصر بعدد ٤ سنوات دراسية.

- يشترط البرنامج المساواة والتكافؤ بين عدد السنوات الدراسية الممنوحة لكل من من الإناث والذكور .

ثانياً: شروط الالتحاق بالبرنامج :-

- النتمك من اللغة الفرنسية تحدثاً وكتابة، المعرفة الكافية باللغة الإنجليزية، وأيضاً توافر مهارات استخدام الحاسب الآلي.

- تشمل المنحة جميع التخصصات ماعدا مجالات الطب البشري والصيدلة وطب الأسنان حيث لا يسمح فيها بالتدريبات العمادية وإنما يسمح بأبحاث ما بعد الدكتوراه في تلك المجالات.
- أن يكون المتقدم للمنحة موظفاً ويشغل مركزاً رئيسياً بالجهة التي يعمل بها، ويستثنى من ذلك المرأة إذا تعهدت الجهة التي تعمل بها أن تمنحها مركزاً رئيسياً بعد استكمالها المنحة الدراسية.
- لن يسمح للأشخاص الذين سبق لهم التقدم بطلب هجرة إلى كندا أو سبق لهم الحصول على تأشيرة إقامة دائمة الالتحاق بهذا البرنامج.
- يجب أن يتم اعتماد الملف المقدم من الجهة الحكومية المختصة.
- تتحمل الجهات المستفيدة مسؤولية التأكيد على عودة متلقى المنحة إلى أعمالهم بعد استكمال المنحة الدراسية بكندا.

#### **ثالثاً: إجراءات تنفيذ المنحة:**

- تتولى وزارة التعاون الدولي تحديد الجهات والوزارات والهيئات المصرية المستفيدة، ومخاطبتها للإعلان عن المنحة،
- وإخطارها بالبريد الإلكتروني الخاص بإدارة المنح الفرانكفونية للتمكن من فتح موقع استمارات التقدم للجهات الراغبة في الترشيح، ثم إرسالها للجنة الاستشارية المحلية إلكترونياً، آخر موعد لتسليم ملفات المرشحين من الجهات المستفيدة إلى البعثة الدبلوماسية الكندية هو ١٥ ديسمبر ٢٠١٥.
- ستقوم اللجنة الاستشارية بتقييم المرشحين ومدى انطباق المعايير عليهم واختيار المرشحين، ثم إرسال تلك الاختيارات إلى إدارة المنح الفرانكفونية إلكترونياً، كما ستقوم بإخطار المرشحين حتى يتمكنوا من إرسال أصول الشهادات الخاصة بهم.
- تتسلم إدارة المنح الفرانكفونية الترشيحات من اللجنة الاستشارية التي بدورها تخطر بالاختيارات النهائية لاستكمال الإجراءات اللازمة في هذا الخصوص.

علماً بأن وزارة التعاون الدولي تتولى مسؤولية إدارة البرنامج لتحقيق أقصى استفادة من تلك المنح وفقاً لما طالبت به وزارة التعاون الدولي تم وضع البرنامج الجديد منذ عام ٢٠١٠ لهذه المنح ، وذلك من خلال لجنة استشارية محلية لاختيار المرشحين تضم ممثل من كل من وزارة التعاون الدولي ووزارة التعليم العالي والجانب الكندي، بعد أن كان الاختيار يتم سابقاً في كندا، وتتولى الوزارة تحديد الجهات والوزارات والهيئات المصرية المستفيدة.

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Programme canadien  
de bourses de la Francophonie



Affaires étrangères, Commerce  
et Développement Canada

Foreign Affairs, Trade and  
Development Canada

## SELECTION GUIDE

FOR THE 2016 CANADIAN FRANCOPHONIE  
SCHOLARSHIP PROGRAM (CFSP)  
SCHOLARSHIP RECRUITMENT CAMPAIGN

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FOR THE USE OF THE LOCAL ADVISORY COMMITTEE

OCTOBER 2015

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List of Acronyms

<i>LAC</i>	<i>Local advisory committee</i>
<i>DELF</i>	<i>Diploma in French Studies</i>
<i>DFATD</i>	<i>Department of Foreign Affairs, Trade and Development Canada</i>
<i>PSR</i>	<i>Non-Research Program</i>
<i>PR</i>	<i>Research Program</i>
<i>CFSP</i>	<i>Canadian Francophonie Scholarship Program</i>
<i>TFI</i>	<i>Test de français international</i>
<i>TOSA</i>	<i>Standard office skills certification exam</i>



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## Introduction

The purpose of this guide is to ensure that the Canadian Francophonie Scholarship Program's (CFSP) selection and placement mechanisms will permit the selection of scholarship recipients who will sustainably strengthen the institutions associated with the recipient countries.

Achieving this objective largely depends on the ability of countries to make their own the definition of their priority training needs in alignment with the DFATD's country programming in order to build institutional capacities.

The implementation of the CFSP is based on principles (page 7).

## Background of the New Campaign

A number of changes have been made to both the overall orientation of the campaign and its tools. All of these changes are intended to enable greater focus on building institutional capacities based on the review of the program since 2009 and in particular, with regard to the expected results of the Program (page 6).

All of the tools and tables have been developed online<sup>1</sup> in order to significantly reduce paper-based processes and improve file management efficiency. The tables have been developed in order to better equip local advisory committee members when selecting applicants, which is directly related to the principles of the CFSP.

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<sup>1</sup> In the event of major problems, the LAC will inform the CFSP management team in order to offer an alternative.



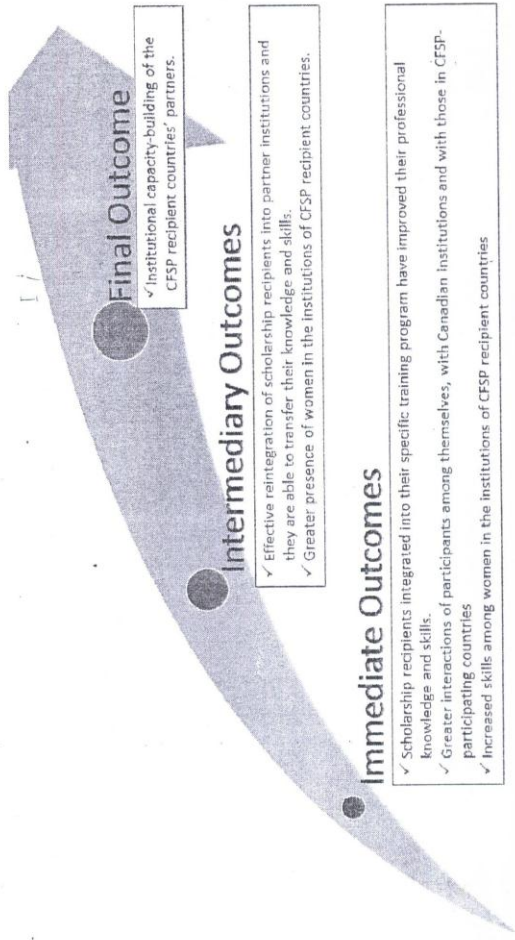
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Gender equality issues have also been addressed via three measures:

- **Requirement for an equal number of male and female applications in number or in scholarship year:** the LACs must ensure an equal number of selected scholarships, either in number of scholarships OR in number of years of scholarships;
- **Strengthening of institutions or employment roles working on gender equality issues:** if the applicant is working on equality issues or if his or her home institution prioritizes equality issues in the country, the applicant's evaluation will increase by 0.5/5 points, or 10% of total points; and
- **Exception made for a single eligibility condition:** if an institution commits to take back its applicant into a key position upon her return (even though she does not occupy a key post at the time of applying), the applicant will be eligible to apply for the scholarship.

If they wish to, local advisory committees may enhance their selection based on the following two criteria:

- **Evaluation of applicant motivation:** LAC members can add on an interview with the applicants in order to better assess their motivation and the expected impacts of the scholarship upon their return;
- **Applicant commitment with regard to return to work:** if they wish to, LAC members can add an age criterion solely to ensure that upon their return and reintegration, scholarship recipients can stay within their institution for several years in order to leverage the transfer of their knowledge over a long-term basis.







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Program's Principles



THE CFSP AIMS TO SUPPORT SUSTAINABLE EFFORTS TO BUILD THE INSTITUTIONAL CAPACITIES OF THE 37 LA FRANCOPHONE MEMBER COUNTRIES ELIGIBLE FOR OFFICIAL DEVELOPMENT ASSISTANCE (ODA). IT ALSO AIMS TO STRENGTHEN TIES OF ALL KINDS WITH THESE COUNTRIES BY TAKING INTO ACCOUNT THEIR PRIORITY NEEDS, THE DEVELOPMENT PRIORITIES OF THE DEPARTMENT OF FOREIGN AFFAIRS, TRADE AND DEVELOPMENT CANADA (DFATD), AND THE EFFICIENT CONTRIBUTION OF SCHOLARSHIP RECIPIENTS RECEIVING HIGH-QUALITY TRAINING IN CANADA AND BENEFITING FROM THE SKILLS LEARNED IN CANADIAN HIGHER EDUCATION INSTITUTIONS.



THE CONDITIONS REQUIRED TO ENSURE THE SUCCESS OF THE CFSP ARE THE BETTING AND INTEGRATION OF THE SCHOLARSHIP RECIPIENTS INTO THEIR AREA OF COMPETENCE IN THE HOME COUNTRY. IN THIS REGARD, SCHOLARSHIP RECIPIENTS MUST SIGN A STUDENT AND INTERN TRAINING AGREEMENT WITH THEIR GOVERNMENT AND/OR EMPLOYER, WITH DEDICATED COMMITMENT TO RETURN TO THEIR HOME COUNTRY AT THE END OF THEIR TRAINING PROGRAM OR CFSP SCHOLARSHIP. SCHOLARSHIP RECIPIENTS WILL HAVE TO AGREE TO THE CONDITIONS REGULATING THE GRANTING OF FINANCIAL SUPPORT FOR THEIR SCHOLARSHIP PROGRAM IN THIS COMMITMENT.



UNDER THE CFSP, SCHOLARSHIPS IN CANADA ARE AWARDED FOR MASTER'S- OR DOCTORAL-LEVEL TRAINING AND VOCATIONAL TRAINING. THEY ARE GRANTED FOR ONE ACADEMIC YEAR, BUT ARE RENEWED ANNUALLY DURING A PERIOD CORRESPONDING TO THE NORMAL DURATION OF THE SPECIFIC STUDY PROGRAM AND PROVIDED THAT ACADEMIC PERFORMANCE IS SATISFACTORY. THE DURATION IS 2, 3 OR 4 YEARS AT THE UNIVERSITY LEVEL AND 2 YEARS AT THE TECHNICAL AND VOCATIONAL LEVEL. IN ADDITION, SHORT-TERM INTERSHIP SCHOLARSHIPS ARE GRANTED BASED ON CRITERIA AND STANDARDS THAT ARE SPECIFIC TO EACH AREA OF EXPERTISE, FOR A DURATION NOT TO EXCEED 12 MONTHS. POST-DOC SCHOLARSHIPS ARE ALSO ELIGIBLE AND WILL NOT EXCEED 12 MONTHS.



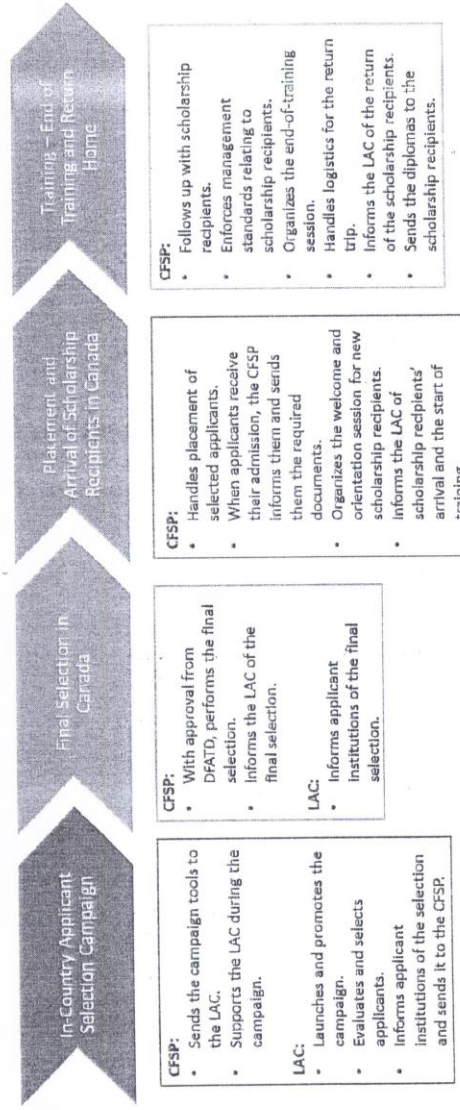
THE PROGRAM'S IMPLEMENTATION MUST BE BASED ON THE PRINCIPLES OF PRIORITY TRAINING NEEDS AS PART OF THE INSTITUTIONAL STRENGTHENING OF THE PARTICIPATING COUNTRIES AND BASED ON THE HOST INSTITUTIONS' ELIGIBILITY CRITERIA. SCHOLARSHIPS ARE INTENDED FOR PARTICULARLY COMMENDABLE AND MOTIVATED APPLICANTS WHO HOLD KEY POSITIONS IN THEIR INSTITUTION AND WHOSE ACQUIRED SKILLS AND EXPERIENCE WILL POSITIVELY AND SUSTAINABLY AFFECT THEIR AREAS OF ACTIVITY. AT THE END OF THEIR TRAINING, GRANTEES SHOULD BE ABLE TO APPLY THEIR ACQUIRED KNOWLEDGE AND SKILLS IN THEIR RESPECTIVE AREAS OF ACADEMIC RESEARCH AND BE RECOGNIZED BY THE RECIPIENT COUNTRIES.





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### Roles and Responsibilities



On Monday, November 9, 2015 4:50 PM, Campagne 2016 <[PCBF2016@cbie.ca](mailto:PCBF2016@cbie.ca)> wrote:

Madam Hoda Salem,

Following our previous mail please find the guides (French and English) for the campaign and the evaluation forms.

The institutions who are interested to apply for the scholarship should contact us to get an access to the online system to be able to put forward their candidate ([pcbf2016@cbie.ca](mailto:pcbf2016@cbie.ca))

We are available for any questions. Please use the same email address : [pcbf2016@cbie.ca](mailto:pcbf2016@cbie.ca).

Regards.

**Tony Toufic**  
*Directeur*

*Bureau canadien de l'éducation internationale (BCEI)*  
220, avenue Laurier ouest, bureau 1550  
Ottawa, ON, Canada K1P 5Z9  
t: (613) 237-4820 #338 f: (613) 237-1073  
[toufic@cbie.ca](mailto:toufic@cbie.ca)  
[www.boursesfrancophonie.ca](http://www.boursesfrancophonie.ca)

*Congrès du BCEI 22-25 novembre 2015 Niagara Falls / CBIE Conference November 22-25 2015  
Niagara Falls*

**P** *Devons nous vraiment imprimer ce courriel ? Pensons environnement...*

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**From:** Tony Toufic  
**Sent:** November-01-15 11:13 AM  
**To:** [hodasalem17@yahoo.com](mailto:hodasalem17@yahoo.com)  
**Cc:** Campagne 2016



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The LAC includes government officials and one official from the DFATD who ensure the transparency of the selection process, enable recipient countries to make their own the selection of applicants, and improve their ability to determine the sector and type of institution that would benefit from a Canadian training.

The LAC's role and responsibilities for the campaign are to:

- **Promote** the scholarship program to institutions and sectors (government organizations, educational institutions, non-governmental organizations, civil society, etc.) whose needs line up with priorities;
- **Analyze and select** applicants by ensuring that one and a half times the number of anticipated applicants are selected;
- **Send** to the CFSP, via the online platform, the results of the selections, including the
  - evaluation table; and,
  - selection summary;
- **Inform** authorized representatives of the recipient countries (government authorities, applicants' institutions) of the selection results.



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### LAC Members

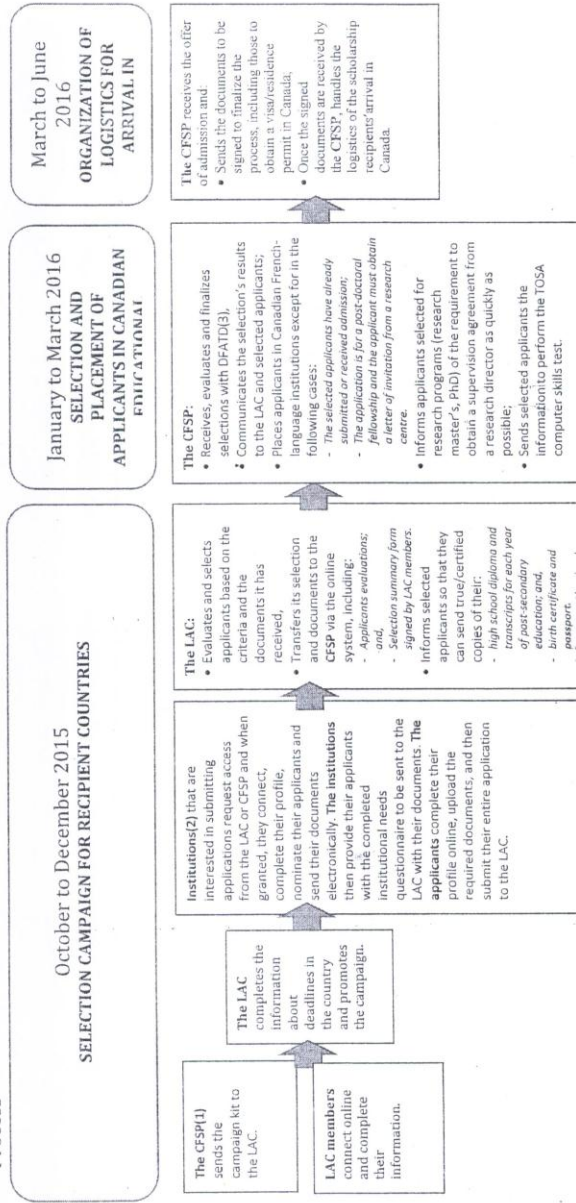
Since 2009, applicants **must** be pre-selected in their home country by a local advisory committee that includes representatives of various departments. The accredited Canadian diplomatic mission acts as an observer. In addition, gender equality issues are of major and cross-disciplinary importance. In light of this, the LACs must include the following among their members:

- Government officials;
- An official of the department that is responsible for working on gender equality issues in the country;
- A representative of the Ambassador of Canada who will act as an observer;
- A former scholarship recipient who resided in Canada for more than two (2) years within the past five (5) years and who will act as an external resource for the LACs by providing information to LAC members, if required, about:
  - o Canada,
  - o Available training, and
  - o Compatibility between the needs expressed by the applicants and the available offering.

Former scholarship recipients can also play a significant role before the departure of the new scholarship recipients by answering any questions that applicants and their families may have.

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Process<sup>2</sup>





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Applicants are selected based on a quote/resource-envelope assigned to each recipient country.

Each country knows the number of scholarships it has in the form of years/scholarships.

#### **Applicant Analysis and Selection**

##### **Discipline or specialisation**

- Scholarships are granted for studies in fields relating to the:
  - Priority training needs in order to strengthen the recipient country's institutions; and
  - CFSP priorities.

##### **Levels and types of scholarships:**

- The scholarship is valid for a single program or course of study.
- The decision to offer admission in a Canadian educational institution is solely up to the institution.
- In Canada, admission conditions can vary from one province to other, as well as one institution to another.
- The information that follows is intended to provide guidance on the choice of the level indicated on applicant's request. However, in addition to the general conditions described below, there are usually specific criteria associated with the requested program of study.





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Level	Types of Scholarships	Diploma/degree Granted Upon Program Completion	Admission Requirements
Post-secondary	Scholarship for technical and vocational training (college-level training)	College diploma (DEC)	The minimum level of education required to enter higher education is 11 years of education for Quebec, 12 years of education in other Canadian provinces (i.e. the number of years required to complete a high school diploma). However, these general conditions usually have specific conditions attached associated with the requested program of study.
Graduate	Scholarship for short-term university training Master's scholarship	Diploma of higher specialized studies (DESS) Master's degree	16 years of education in Europe and Africa, i.e. the "licence" or "maîtrise" and similar for other regions.
	Doctoral scholarship	Ph.D.	18 years of education in Europe and 19 in Africa, i.e. the Diploma of advanced studies (DEA) or the Diploma of superior studies (DES) + 1 year, the Diploma of higher specialized studies (DESS) or Ph.D.
Post-graduate	Post-doctoral fellowship scholarship	/	The post-doctoral fellowship enables someone who is interested in acquiring expertise in an area of research that is specialized or that complements his or her training. To obtain the postdoctoral fellowship, a person must fulfill the following conditions: <ul style="list-style-type: none"> <li>• have had a Ph.D. or the equivalent for at least five years;</li> <li>• be invited by a professor who has agreed to offer him or her a full-time fellowship. The applicant must have been offered a post-doctoral position in a French-language Canadian university or an affiliated research institute of his or her choice.</li> </ul>



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Verification of Eligibility Conditions

**ELIGIBILITY CONDITIONS OF THE CFSP PROGRAM**

**COUNTRY**

The country must be one of the 37 member countries of La Francophonie and receive official development assistance from Canada.

**PRIORITIES**

The required training field must be at least one of the training priorities that have been defined by the recipient country.

**INSTITUTION**

- Belong to the category of institutions eligible to receive scholarships based on order of priority.
- Be committed to reintegrating the applicant upon completion of his or her training.
- Have defined its institutional-building needs.

**APPLICANT**

- Be employed.
- Occupy a key position (except for female applicants if their employers commit to reintegrate them into a key position upon their return).
- Have defined his or her capacity-building needs with his or her employer.



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**Exclusions:**

- Anyone who has submitted an immigration application to Canada, who has resident status or whose spouse has resident status is not eligible for this scholarship program;
- Studies in medicine, pharmacy and dentistry for clinical training are excluded, but studies for research training (post-doctoral fellowship) are eligible.

**Specific requirements:**

- **Proficiency in spoken and written French:** since studies must be done **on a continuous basis in French and in a French-language institution in Canada**, proficiency in French is an **essential condition** of admission. Nationals from the following countries: Cambodia, Cape Verde, Dominica, Egypt, Guinea-Bissau, Equatorial Guinea, Laos, Lebanon, Mauritania, Rwanda, São Tomé and Príncipe, St. Lucia, Seychelles, Vanuatu and Vietnam must show proof of having successfully passed the DELF B2 with **a minimum of 15/25 on each of the four components** by March 15, 2015. The T.F.I. would also be accepted;
- **Sufficient knowledge of English** to read and synthesize documents in English in his or her field of study;
- **Proficiency in basic computer tools:** Word, Excel and Internet research. A skills test will be administered to confirm the skill level<sup>3</sup>.

**Other important information**

- All applications must be endorsed by the relevant government authority.
- Any applicant who receives a scholarship commits, in writing, that he or she will:
  - Not request an adjustment of status (permanent residency or other) during his or her entire program of study in Canada,
  - Return to his or her country following his or her studies,
  - Reimburse the CFSP<sup>4</sup> for
    - i. All incurred expenses from the time he or she signed the training agreement if he or she withdraws from the scholarship; and,
    - ii. Any debts incurred in Canada prior to leaving.
- Authorities in the recipient countries are responsible for ensuring, at the end of the studies, the return to work of the applicants selected to study in Canada.
- For more information, please contact, within the country, the Embassy of Canada or its representative, the LAC or [PCBF2016@cbie.ca](mailto:PCBF2016@cbie.ca).

<sup>3</sup> This test will not invalidate the selection but it will make it possible to quickly identify whether the scholarship recipient may encounter difficulties due to a low level of competency.

<sup>4</sup> All unpaid invoices will be sent to the scholarship recipient or his or her home institution.



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**Deadline**

The deadline for recipient countries to receive applications at the accredited Canadian diplomatic mission in the country or by its representative is December 15, 2015.



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### Evaluation and Selection of Applicants

The selection and evaluation will take place in two phases:

- The initial phase, which is the responsibility of the LAC. For this, two (2) applicant evaluation tables will be completed in an interactive PDF<sup>5</sup> form:
  - The PR evaluation table is for applicants in research programs; and,
  - The PSR evaluation table is for applicants in programs without a research component.

Based on this evaluation of the applicants, the LAC will make its selection based on the scores obtained during each evaluation and based on priority criteria.

- The second phase, which is the responsibility of the CFSP management team, under the approval of the project manager at the DFATD. The CFSP evaluates the applications it has received (priority and waitlisted).

The table criteria (page 18) have been developed based on the expected outcomes (page 6) and principles (page 7) of the Program.

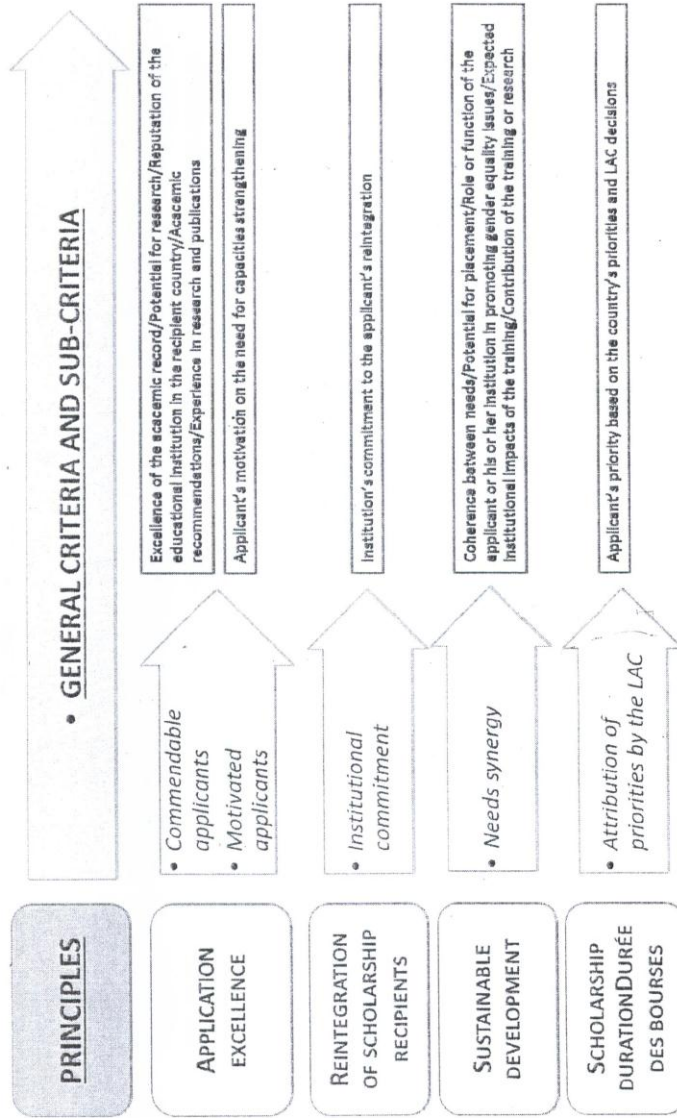
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<sup>5</sup> If you do not have the Adobe Acrobat software, you can download it from:  
<https://get.adobe.com/reader/otherversions/>.





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All of the criteria are evaluated jointly by the LAC and CFSP, except for the following:

- Assessed solely by the LAC:
  - The reputation of the educational institutions that awarded the diplomas to the applicants;
  - The academic recommendations;
  - The research experience and publications.
- Assessed solely by the CFSP:
  - The potential for research in Canada;
  - The potential for placement in educational institutions in Canada.

In addition, the criteria have a different weight between the LAC and CFSP evaluations.

In the end, the relative weighting (qualitative with pre-selection by the LAC, and quantitative by the LAC and CFSP) makes a 50% distribution for each evaluation possible.

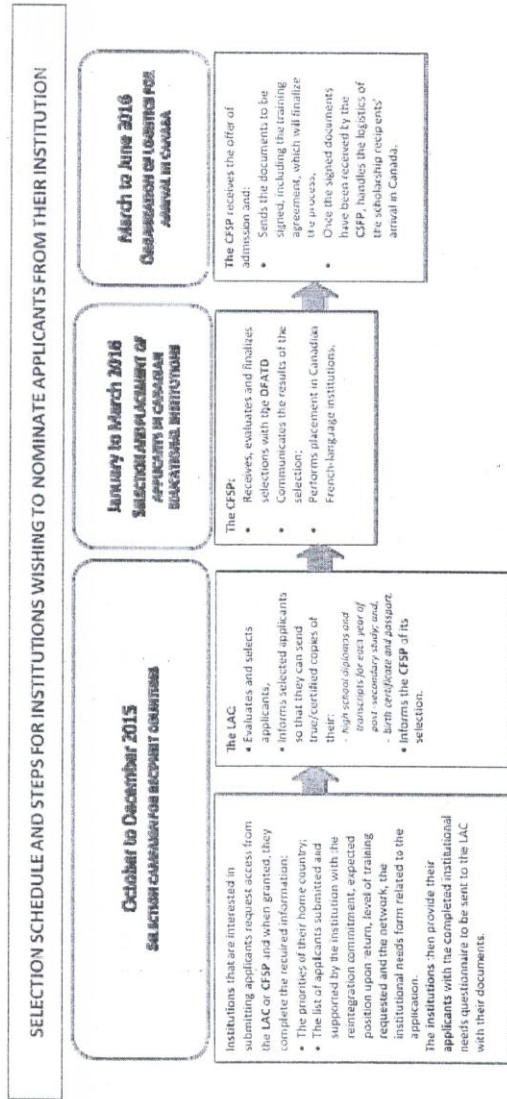
#### Selection Schedule and Steps

The following charts feature the campaign schedule and steps for:

- The institutions nominating applicants in the country
- The members of the applicant institutions who are submitting their application



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APPLICANT SELECTION SCHEDULE AND STEPS

